

Vehicle Inspection Report

Volunteer Driver:		
Trip destination:		
Inspected by:		Date:
Vehicle Inspected:	Make:	License:
	Model:	Odometer reading:
	Year:	Color:
Insurance Company:		Insurance expiration:

	Yes	No	Comments
Vehicle interior clean			
Vehicle exterior clean			
Horn in working order			
Parking/brake lights in working order			
Indicator lights in working order			
Air conditioning			
Seat belts checked			
Number of belts available for use			
Number of passengers being transported			
First aid kit in vehicle			
Registration up to date			
Inspection up to date			
Proof of insurance in vehicle			

Additional comments:

Signature: _____

This form is offered as a guideline only and is not intended to be taken as legal advice. Please have this and all other forms reviewed by legal counsel to determine their appropriateness for your particular ministry.